Fishburn Parish Council

**Chair Cllr. S.Dowson**

**Minutes of a meeting of Fishburn Parish Council held on Thursday 27th June 2024 in Fishburn Youth and Community Centre.**

**Present :** Cllr. S.Dowson (Chair), Cllrs. D.Dowson, M.Barker,

**In attendance :** Mr. J.Robinson Acting Parish Clerk. A.Brown Accountants

There were no members of the public present.

**50.0/23 Apologies**

Cllr. A.Pearson, Cllr. V.Anderson, C.Welsh, C. Leonard, S.Hughes, A.Pearson, S.Tinkler.

**51.0/24 Declaration of Interest**

There were no declaration of Interest.

**52.0/24 Report from Accountants**

Cllr. S.Dowson introduced the Council accountants who presented the Internal Audited accounts. Issues raised included an overall deficit of £17,000 due to the failure to claim VAT for the whole year. Members noted the report and accepted same.

**53.0/24 Report from Acting Clerk**

Acting Clerk presented a report on the actions taken because of the Internal Audit. The VAT has been addressed and in line with claim timetable the full 2023/24 years claims will be submitted. An agreement has been made with accountants to submit monthly financial documentation to ensure this situation does not re-occur. Members adopted the report.

**54.0/24 AGAR Part 1**

Cllr. S.Dowson proposed and seconded Cllr. M.Barker and agreed to complete AGAR Part 1 noting comments made by Internal Auditor regarding VAT.

**55.0/24 AGAR Part 2**

Cllr. S.Dowson proposed seconded Cllr. M.Barker and agreed to complete AGAR Part 2 noting a no to the relevant section covering VAT.

**56.0/24 Date of next meeting**

The next meeting to be held on Thursday 11th April 2024 at 6.30pm in Fishburn Youth and Community Centre.

.

Signed:-

Chair Fishburn Parish Council 11th July 2024